

**BYLAWS OF THE
SIERRA NEVADA AMATEUR RADIO SOCIETY**
A Nevada Non-Stock, Non-profit Cooperative Corporation

Approved: xx yyyy, 2020

1. MEMBERSHIP

1. Requirements

1. Full membership in the club is open to members of the public who are licensed to operate an amateur radio station in the United States.
2. New membership in the club is open to members of the public who have attained their amateur radio license within 30 days of their application submittal.
3. Associate membership is open to those persons who have yet to attain their amateur license.
4. Family membership is available to other licensed radio amateurs that are residents of a full member's household. Family membership carries full club privileges.
5. Life membership is available by vote of the board of directors for any reason deemed appropriate. A life member exercises the same privileges as full members.
6. Special Membership Levels such as ADA or Youth memberships, maybe approved by the Board.
7. Honorary membership is available by vote of the board of directors to any person or persons, licensed or not licensed, for any reason deemed appropriate. Honorary membership is intended to be a means to honor an individual.

2. Application

1. Application for membership shall be made in writing or online, on a form designated by the Board of Directors.
2. All applications for membership shall be received through the club secretary or the membership coordinator.
3. Approval of membership shall be granted upon payment of the required dues to the Club Treasurer, and the applicant shall be issued a membership identification and certificate.

**BYLAWS OF THE
SIERRA NEVADA AMATEUR RADIO SOCIETY, INC.**
A Nevada Non-Stock, Non-profit Cooperative Corporation

3. Dues

1. An annual assessment shall be due from each member.
2. The assessment shall be based upon the annual budget adopted by the Board of Directors at the December Corporation Member's meeting. Dues requirements shall be published in the club newsletter and on the club web site.
3. Method(s) of payment shall be determined by the board of directors and shall be published in the club newsletter and on the club web site.
4. New members, as defined in 1.1.2, receive one year of free full membership.
5. The Board of Directors may waive the dues of any member for extraordinary reasons.
6. Dues will be payable by the first of the member's anniversary month and become delinquent at the end of that month.

4. VOTING AND PARTICIPATION

1. No one shall be eligible to vote at Corporate meetings, nor participate in Corporate activities, until the person has met the requirements for membership, has been issued a membership identification, and is in good standing with the corporation.
2. Individuals, who are full members, family members or life members are entitled to one vote.
3. Members over 18 who have a Special Membership as defined in 1.6 are entitled to one vote.
4. Associate members are not eligible to vote.
5. Honorary members are not eligible to vote

5. EXPULSION FROM MEMBERSHIP

1. A member maybe expelled from the corporation for the following reasons:
 - a. If any member's amateur radio license is revoked, suspended or canceled by the Federal Communications Commission, that member is automatically suspended from membership in the Corporation until the license is

**BYLAWS OF THE
SIERRA NEVADA AMATEUR RADIO SOCIETY, INC.**
A Nevada Non-Stock, Non-profit Cooperative Corporation

restored. Members who are suspended are not required to pay dues until they are reinstated.

- b. Non-payment of dues shall be grounds for expulsion with a vote from the board of directors.
- c. If convicted of a felony or other major crime which would pose a threat to the board and or to the organization shall be grounds for expulsion with a vote from the board of directors

2. MEETINGS

- 1. Corporation meetings open to all members of the corporation shall be held during the months of June, and December at a place to be designated by the President. A majority of the total members present shall constitute a quorum.
- 2. A Special Corporate meeting-may be called:
 - a. by the President at any time or;
 - b. Upon written request of any five members, the President shall call a special meeting.
 - c. Twenty-four hours notice of any special meeting shall be given to all members.
 - d. A majority of the total members present shall constitute a quorum.
- 3. Non corporate membership meetings are held on a periodic basis on a schedule set by the board of directors. The purpose of non-corporate meetings is to disseminate club news, activities and to promote the history and science of amateur radio.
- 4. Committee meetings are held as required by each committee.

3. BOARD OF DIRECTORS

- 1. The Articles of Incorporation for the corporation, paragraph 5, states that a seven-member board of directors will manage the corporation. All seven are to be elected by a majority of the ballots received from the voting membership.
- 2. Elected members of the board shall serve a term of two (2) years. The terms of the board members shall be staggered with three (3) board members elected on the even calendar years and four (4) board members elected on the odd calendar years.

**BYLAWS OF THE
SIERRA NEVADA AMATEUR RADIO SOCIETY, INC.**
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3. The Board of Directors shall have full control over the affairs of the Corporation, subject only to limitations imposed by the Nevada Corporate Law, the Articles of Incorporation and the Bylaws of the Corporation.
4. The Board of Directors shall meet at the call of the President or by any one of the seven Directors upon twenty-four hours notice.
5. If a vacancy occurs, within 30 days of the election, the candidate with the next highest number of votes received shall be appointed to the opening. If a vacancy occurs after 30 days from the election a special election may be held at the next Corporate Member's meeting or Special meeting. The vacancy shall be filled by a majority vote of the members present and shall serve the remainder of the term vacated.

4. ELECTION OF OFFICERS AND DIRECTORS

1. Election of the Board of Directors shall be held annually. Nominations shall open September 1 and close at the end of the October membership meeting or October 15th whichever occurs first.
2. All full, family, life members, and Special Members over age 18 of the corporation who are members in good standing, and who have been members of the club for one year, are eligible to run for the board.
3. Paper or electronic ballots will be distributed to all voting members in November. Ballots shall be returned via electronic means; or by U.S. Mail in the envelope provided to the Corporation's post office box, or hand delivered to the Corporation Secretary or their designee.
4. The Board of Directors shall open and tally ballots at the December Corporation Members Meeting.
5. The Board shall be elected by a majority vote of the ballots received by 0800 hours on the date of the December Corporation Members Meeting or before said meeting officially commences.
6. In the case of a tie vote, which affects the election results, a single deck of cards shall be used to select cards. The candidate with the high card selected shall be elected to the board.

**BYLAWS OF THE
SIERRA NEVADA AMATEUR RADIO SOCIETY, INC.**
A Nevada Non-Stock, Non-profit Cooperative Corporation

7. The new Board of Directors shall convene an organizational meeting for the sole purpose to elect the officers of the board following the December Corporation Members Meeting.
8. The President shall be elected from amongst the seven Board of Directors.
9. The President shall appoint, with approval of the board, the remaining corporate officers who are the Vice President, Treasurer and Secretary. Corporate officers are selected amongst the members of the Board of Directors.
10. The corporate officers shall take their respective offices immediately at the adjournment of the organizational meeting.
11. The President may appoint non-corporate officers from other members of the board, or from full, family special or life members in good standing, to perform specific duties for the benefit of the club. Examples include, but are not limited to, the recording secretary, membership coordinator, equipment manager, net manager, etc.

5. CORPORATE OFFICER DUTIES

1. The President has authority in all phases of the Corporation. The president shall preside at all board and corporate meetings. President may appoint as many members as he/she deems necessary to any needed committee and act as the Chairperson of each committee, or may designate one of his/her appointees to act as Chairperson.
2. The Vice President shall carry out the duties of the President in the absence thereof.
3. The Treasurer shall open accounts at banking institutions to be approved by majority vote of the Board of Directors.
 - a The Treasurer shall ensure that all funds of the Corporation are deposited into appropriate corporate accounts;
 - b The Treasurer shall ensure that withdrawals are made by checks signed by at least one of the four Corporate Officers;
 - c The Treasurer shall submit a monthly financial report to the Board of Directors;

**BYLAWS OF THE
SIERRA NEVADA AMATEUR RADIO SOCIETY, INC.**
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- d The Treasurer works with the secretary to file required State and Federal tax forms and exemptions.
4. The Secretary is responsible for maintaining all corporate documents and filings to the State of Nevada and Federal government as required;
- a The secretary, or a designated non-corporate officer, shall record the minutes of the membership corporate meetings, and the meetings of the Board of Directors;
 - b The secretary shall keep a roll of the members, including addresses, telephone numbers, radio call signs and other pertinent information;
 - c The Secretary shall send ballots to eligible members during the month of November;
 - d The Secretary, or designated non-corporate membership officer, shall receive and process applications for membership;
 - e The secretary shall carry on all correspondence and read communications at each meeting.

6. REMOVAL OF OFFICERS AND DIRECTORS

1. Any officer or member of the Board of Directors may be removed by a majority vote of the membership present at any regular or special meeting called for that purpose or;
2. Upon 3 unexcused absences from a Board of Director's meeting, may be removed by the President.

7. TRUSTEE

1. A Trustee shall be appointed annually by the Board of Directors.
2. The trustee shall be a member in good standing, have been a member of the Corporation for at least one year, and hold an amateur radio license of Extra Class.

**BYLAWS OF THE
SIERRA NEVADA AMATEUR RADIO SOCIETY, INC.**
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3. The trustee shall oversee the operation and maintenance of the club's equipment, recommending to the Board of Directors such standards as he/she may see fit in the pursuit of this responsibility;
 - a Have authority to close the Corporation's stations in case of violation of the Federal Communications Commission's Rules and Regulations;
 - b May designate any member(s) to act in the capacity of the trustee.

8. AMENDMENT OF BYLAWS

1. Amendments or additions to the bylaws, or repeal of any bylaws may be made as follows:
 - a By a majority vote of the membership who cast ballots;
 - b Proposals for amendments shall be submitted in writing to the membership 30 days prior to a vote by the membership; voting may be electronic or paper ballots.
 - c Upon approval by the majority of respondents, changes become effective immediately after the board has ratified the vote. Ratification must occur within 30 days of the vote.

9. PROCEDURAL RULES

1. Roberts Rules of Order shall govern procedures of the membership meetings and meetings of the Board of Directors.

10. SEVERABILITY

1. If any provision of the by-laws is determined to be invalid, illegal, or unenforceable, it shall not affect the enforceability of any other provision of the by-laws.

11. FISCAL YEAR

1. The fiscal year shall be from January 1 through December 31.